

Appendix 1

PENSIONS BOARD

Work Plan

2016/17

Date of Meeting	Title of Report	Responsible Officer
June 2016	Received, Note/Review Pensions Committee Meetings agenda (reports & minutes)	Investment & Treasury Manager
	Quarterly Administrative Key Performance Indicators Report	Pensions Manager
	Review of The Pensions Regulator Code of Practice	Investment & Treasury Manager/Pensions Manager
	Review of Pensions Administration Policy	Pensions Manager
	Review of Reporting Breaches Policy, Training Policy and Conflicts of Interest Policy	Investment & Treasury Manager
	Review of Governance Compliance Statement	Investment & Treasury Manager
September 2016	Received, Note/Review Pensions Committee Meetings agenda (reports & minutes)	Investment & Treasury Manager
	Quarterly Administrative Key Performance Indicators Report	Pensions Manager
	Review of Communications Policy Statement	Pensions Manager
	Review Managers performance and costs	Investment & Treasury Manager
	Review of Risk Register	Investment & Treasury Manager
	Review of Funding Strategy Statement	Investment & Treasury Manager
	Member Training - Statement of Accounts training	Investment & Treasury Manager
	Review of AVC Provision	Investment & Treasury Manager
	Review of Statement of Investment Principles	Investment & Treasury Manager

December 2016	Received, Note/Review Pensions Committee Meetings agenda (reports & minutes)	Investment & Treasury Manager
	Quarterly Administrative Key Performance Indicators Report	Pensions Manager
	Review of Communications Policy Statement	Pensions Manager
	Review of The Pensions Regulator Code of Practice	Investment & Treasury Manager/Pensions Manager
	Review of Annual Report and Accounts	Investment & Treasury Manager
	Review of Actuarial results	Various
March 2017	Received, Note/Review Pensions Committee Meetings agenda (reports & minutes)	Investment & Treasury Manager
	Quarterly Administrative Key Performance Indicators Report	Pensions Manager
	Member Training - Training Needs Analysis	Investment & Treasury Manager
	Pension Fund Work Plan 2017/18	Investment & Treasury Manager
	Review of AVC Provision	Investment & Treasury Manager
	Other Ad-hoc items for consideration	Various